

**TOWN OF OSGOOD
SPECIAL MEETING
Friday, August 16, 2024
3:00 p.m.**

Present at the meeting were Tammy Wilhoit, Bill Roberts, Holley Rose, and Alex Wilhelm.

Town Marshal, Daniel Craig had verbally turned in his 2 week notice on August 2, 2024. His final day with the Town was Friday, August 16th.

Clerk-Treasurer gave Oath of Office to Alex Wilhelm to be the Interim Marshal until applications could be received and interviews conducted.

Motion to adjourn the meeting. Bill 1st, Holley 2nd
2 – ayes

**TOWN OF OSGOOD
REGULAR MEETING
Tuesday, August 20, 2024
7:00 p.m.**

Present at the meeting were Tammy Wilhoit, Chris Kuhn, Holley Rose, Bill Roberts, Lynn Fledderman, Matt Wirth, Rachel Runge, John Bunselmeier, and Alex Wilhelm.

Pledge of Allegiance.

Roll Call – all present

Motion to waive the reading and adopt the pre-read minutes. Bill 1st, Holley 2nd
3 - ayes

Old Business:

Alex has spoken to both land owners at 144 and 148 N. Buckeye concerning the trash. Neither owner knows which of their tenants are placing the trash out like that, but they will speak with them.

Opened the public hearing for the 2025 Budget. Chris Kuhn asked if anyone had questions, no one responded. Hearing was closed.

John Bunselmeier was present and gave Council a letter requesting to inspect or obtain copies of public records that are associated with the Town of Osgood construction projects which distribute storm water to the unnamed tributary of Plum Creek. Clerk-Treasurer signed for the receipt of the letter.

Commonwealth Project Memo:

Water Improvements Project

· Construction Progress

- O'Mara has completed the water main installation from REMC through Eckert Street. Barricades have been moved to the next phase of work from Eckert Street to Jefferson Street.
- O'Mara's Payment Application PPA 1 is herein provided for the Board's approval.
- O'Mara is 67% complete with the current work as of this pay application (through August 8th)

- Change Order -2 is in the process of being created and reviewed by O'Mara to extend the water main project through Jefferson Street.
- Associated with Change Order -2 we are reviewing the need for an hourly as-needed Amendment for RPR and CE Services. This will be contingent upon the additional time added to the project.

Motion to approve Dave O'Mara's Pay Application #1 for \$441,324.72, with \$23,227.63 in retainage. Bill 1st, Holley 2nd
3 – ayes

Motion to approve Change Order #2 contingent upon Lynn's review.
Holley 1st, Bill 2nd
3 – ayes

Lead Service Line Inventory Grant

· The Final Lead and Copper Rule adopted by the United States Environmental Protection Agency (USEPA) in 2021 requires all communities with a public water system to develop a Lead Service Line (LSL) Inventory. All Public Water Systems must have their LSL inventory completed and made available publicly by October 16, 2024.

- Osgood received a grant from the IFA-SRF for Commonwealth's assistance assembling a "Records Based" inventory.
 - We have requested construction dates from the county and have input the inspection data provided by the Town
 - We have been in correspondence with Tony about a potential survey and he is working on how to distribute it.

Trail Project

· Rohe Asphalt has installed riprap along the western bank. A portion of the trail has been cut out and geotextile and stone being placed. The subbase started to pump after the roller prepared the subbase. Discussions are ensuing with the contractor on a remedy for the subsoils. Council questioned if the large equipment running over it could have caused these issues.

Downtown Sidewalk Project

· Construction has begun. The project will be constructed in phases. Currently work is taking place on the east side of Buckeye St south of the railroad tracks. Upon completion of this phase, work will begin on the west side of Buckeye Street. The project requires demolition of the existing sidewalks prior to construction of the new sidewalks. The contractor is making efforts to work with business owners during demolition and construction activities.

· INDOT has issued a Joint Use and Maintenance Agreement to the Town for review and approval. The agreement is required as a permit condition for construction on INDOT right of way. The agreement includes the use and maintenance of the proposed brick crosswalks at Ripley Street and Beech Street. It had been sent to Lynn for prior review and she stated it was a typical INDOT Contract.

Motion was made to approve the Joint Use and Maintenance Agreement.
Holley 1st, Bill 2nd
3 - ayes

· CSX has requested additional information about the project. Commonwealth provided the additional information to CSX. A confirmation of receipt was received, and further review is taking place.

Commonwealth's claims for approval:

\$24,070.54 for additional permit application fee and RPR – Water Project
\$4,970.09 for bidding assistance and construction engineer – Downtown
\$244.51 for construction engineering – Trails Project

Motion to approve Commonwealth's claims. Bill 1st, Holley 2nd

3 - ayes

Ripley County Economic Development has the 2025 Inter-Local Agreement for Council approval and signature. Once they receive the 2025 EDIT community disbursement break down from the state, and invoice will be sent to us indicating our 12% contribution for 2025. Payments made in previous years.

Motion to approve Ripley County Economic Development's Inter-Local Agreement. Holley 1st, Bill 2nd

3 - ayes

Fire Department has turned in Air Pack invoices for payment. Total of invoices are \$98,894.90, with the fire department paying \$39,935.00, leaving a balance of \$58,959.90.

Motion to approve funds from the Public Safety Account. Holley 1st, Bill 2nd

3 - ayes

Lions Club is requesting to be at the spotlight on September 14th for Candy Day.

Motion to approve the Lions' Club request. Bill 1st, Holley 2nd

September 7th at 9:00 a.m. Council will hold police interviews.

Police Department – Alex Wilhelm gave council the monthly report. He stated that everyone has been notified of his Interim Marshal position. He gave council his work schedule and Chris stated that they would rather have him on 5 days a week, instead of 4 – 10's.

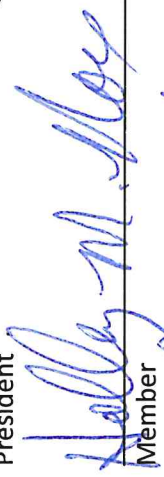
Claims were signed.

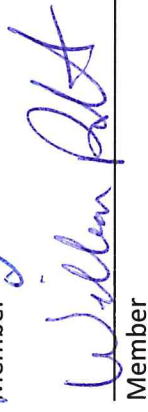
Motion was made to adjourn the meeting. Bill 1st, Holley 2nd

3 - ayes


Clerk-Treasurer


President


Member


Member

**TOWN OF OSGOOD
EXECUTIVE SESSION
TUESDAY, SEPTEMBER 17, 2024
6:00 P.M.**

Present at the meeting were Tammy Wilhoit, Chris Kuhn, Holley Rose, and Bill Roberts.

RE: IC 5-14-1.5-6.1 (b) (9)

Meeting adjourned to go into regular meeting.

**TOWN OF OSGOOD
REGULAR MEETING
TUESDAY, SEPTEMBER 17, 2024
7:00 P.M.**

Present at the meeting were Tammy Wilhoit, Chris Kuhn, Holley Rose, Bill Roberts, Lynn Fledderman, Sam and Dana Row, Reyna and Jim Jackson, Matt Wirth, and Alex Wilhelm.

Pledge of Allegiance.

Roll Call – all present

Motion to waive the reading and adopt the pre-read minutes. Holley 1st, Bill 2nd
3 – ayes

Old Business: None

Opened the public hearing for the 2025 Budget. Chris Kuhn asked if anyone had questions, no one responded. Hearing was closed.

Motion to approve the 2025 Budget with Ordinance 2024-7. Bill 1st, Holley 2nd
3 – ayes

Opened the public hearing for the Additional Appropriation request. Notice was duly given to the public in accordance with IC 6-1.1-18-5(a) and IC 5-3-1-2(b) for a public hearing on a proposed additional appropriation. A need now exist for an additional appropriation out of the Public Safety – L.I.T. fund for the Osgood Volunteer Fire Departments bunker gear. Additional amount requested is \$93,107. Chris Kuhn asked if anyone had questions. No one responded. Hearing was closed.

Motion was to approve Resolution 2024-6. Holley 1st, Bill 2nd
3 – ayes

Commonwealth Project Memo: Matt Wirth was present

Water Improvements Project

- All work has been completed and all barriers and signs as well have been removed from the construction site.
- Change Order No. 2 has been signed and sent to O’Mara to generate the final pay application:
 - Pay Application No. 2 is expected to be received from O’Mara by the end of the week.
- Pay Application No. 1 has been reviewed and signed by all parties and has been sent to SIRPC to be finalized. Clerk-Treasurer received OCRA money today for payment, payment for Pay Application No. 1 will go out within next 5 days.

Motion to approve Commonwealth claims for \$18,854.82. Holley 1st, Bill 2nd
3 – ayes

Lead Service Line Inventory Grant

- The first draft of the Lead Service Line Inventory has been provided to the Town for review.

Trail Project

- All of the asphalt has been placed and rock benches have been placed on the concrete pads.
- The contractor is pulling the soil back on the side of the trails.
- No stone has been placed along the trail.
- A meeting with the contractor is schedule for September 17th.

Motion to approve Commonwealth's claim of \$5,896.90 for Construction Engineering and RPR. Holley 1st, Bill 2nd
3 – ayes

Downtown Sidewalk Project

- Construction continues on the sidewalk project. A significant portion of the sidewalk on the east side of Buckeye Street and south of the railroad has been completed. Permitting issues with CSX has held construction at Trackside Pizza. Brick delivery will occur in early October. Concrete work has started on the west side and south of the tracks. Coal chutes, building cellars, and an area of soil washout have been discovered during construction and mitigated. Concrete removal north of the tracks is scheduled for next week. The contractor continues to make efforts to work with business owners during demolition and construction activities.
- A Partial Payment Application was received from the contractor. The invoice include work conducted from the start of the project through September 7, 2024. Commonwealth has reviewed the payment application and recommends payment of invoice.
- Last month the Town Council approved the INDOT Joint Use and Maintenance Agreement. The agreement has been issued to INDOT. Nothing further has been heard from INDOT related to the agreement.
- CSX has approved most of the questions and conditions covered in previous correspondence. Currently, the remaining issue is coordination with the CSX Real Estate Department. Several efforts have been made to contact CSX Real Estate personnel. CSX's concern is that an existing INDOT storm inlet is in CSX's Right-of-Way. The inlet has existed in the same location for many years. Given the age of the box, and the need to tie a new pipe into the structure, the inlet is scheduled for replacement.

Motion to approve Pay Application #1 for Dave O'Mara Contractors in the amount of \$146,206.59 with \$7,695.08 retainage. Holley 1st, Bill 2nd
3 – ayes

Motion to approve Summers Metal claim of \$156.00 for steel plate to cover coal chutes. Bill 1st, Holley 2nd
3 – ayes

Motion to approve Kleem Inc. claim of \$5,156.00 for signs. Holley 1st, Bill 2nd
3 – ayes

Motion was made to appoint Alex Wilhelm as the Osgood Town Marshal. Bill 1st, Holley 2nd
3 – ayes

Lynn Fledderman gave Alex Wilhelm the Oath of Office.

Fire Department has turned in an invoice for Turnout Pants, Coats and Boots for payment in the amount of \$16,512.91.

Motion to approve funds from the Public Safety Account. Holley 1st, Bill 2nd
3 – ayes

Bricktoberfest is this Saturday, September 21st.

Police Department – Alex Wilhelm gave the monthly report. He will be looking into mobile speed signs.

Sam and Dana Row were present to commend Steve Wilhoit publicly. They felt people should hear when things go right. They had a natural gas leak at their house, Steve noticed the smell as he was driving by. He thought maybe they left their gas grill on. When he noticed it was not the grill, he got very concerned and knocked on their bedroom window and told them to get out of the house. He found where a pipe had broken, he cut it and capped it off. They explained that this was not the first time Steve has gone the extra mile to help. A year ago there was a bad storm and a huge tree limb fell down on Jefferson Street. Dana called Steve and asked him if he could just move it to the side so no one would hit it. When she looked out, Steve was actually loading it up and hauling it away. She stated that he is such a great ambassador for the Town and always so kind and nice.

Reyna and James Jackson were present. They stated they were here over the same situation they've been fighting for 2 years, the Russel McKay property with all the vehicles. Reyna asked if he had purchased 614 Short Street because he is storing vehicles in the driveway along with truck beds. She had a letter from the County Commission from February 16, 2022 where he was in violation of two different things. She stated it has gotten worse. Lynn explained that a judgement had been received on the prior violations, so now it would have to start over with a new case. Reyna explained that there are no license plates on several vehicles. It was explained that she would need to go to the County and file another complaint. Reyna also asked about the benches at the trails. She felt the stone benches were bad for old, short people. She also questioned why there was water laying in the ditch by REMC with as dry as it's been.


Deed was signed for the transfer of land from 240 W. Craven to the Fire House parcel.

Claims were signed.

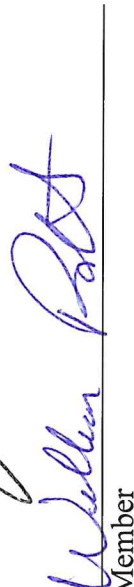
Motion was made to adjourn the meeting. Bill 1st, Holley 2nd

3 – ayes


Clerk-Treasurer


President


Member


Member

TOWN OF OSGOOD
Special Meeting
Tuesday, October 15, 2024
6:00 p.m.

Present at the meeting were Tammy Wilhoit, Chris Kuhn, Bill Roberts, Matt Wirth, Rachel Runge, Tony Wood, and Holley Rose.

Commonwealth discussed State Revolving Loan Funds and stated we may qualify for low interest rate loans or grants. They discussed a Preliminary Engineering Report and an Asset Management Plan. These funds could be used to replace water lines, cover investigations, and used to pot hole for the service line testing.

Meeting was adjourned to enter into the regular meeting.

TOWN OF OSGOOD
REGULAR MEETING
TUESDAY, OCTOBER 15, 2024
7:00 p.m.

Pledge of Allegiance.

Roll Call – all present

Motion to waive the reading and adopt the pre-read minutes. Bill 1st Holley 2nd
3 - ayes

Old Business: NONE

Commonwealth Project Memo:

Water Improvements Project

- Substantial completion has been submitted by O'Mara dated 9/6/2024.
- A final walkthrough of the project was conducted on 10/01/2024.
 - A final punch list was generated from this walkthrough.
- Attached is the Certificate of Substantial Completion, Partial Payment Application No. 2, and Final Quantity Adjustments change Order No. 3 for your review and approval.
 - Change Order No. 3 is deductive amount of \$79,537
 - The Punch List is included in the Certificate of Substantial Completion documents for your review
- Based on the Change Order No. 3 costs, the final project cost will be:

O'Mara Construction	\$791,313
Grant Administration – SIRPC	\$46,500
Environmental Review – SIRPC	\$5,000
Labor Standards – SIRPC	\$5,000
Commonwealth Engineers	\$203,000
Total:	\$1,050,813

OCRA CDBG Grant	\$581,481
Local Funding	\$469,332

*Original Budget was Local Funding \$420,479, difference is \$48,853

- The Town will hold retainage until all Punch List Items are complete.

Motion to approve Certificate of Substantial Completion. Holley 1st, Bill 2nd
3 - ayes

Motion to approve Partial Pay Application No. 2 contingent upon receiving the rest of the paperwork and Final Quantity Adjustments change Order No. 3. Holley 1st, Bill 2nd
3 - ayes

Lead Service Line Inventory Grant

- The Lead Service Line Inventory was updated with all field investigation and survey data as of 9/30/2024.
 - This updated inventory was provided to the Town for submission on 10/4/24.

Trail Project

- Work on the Trail is primarily complete.
 - Construction of the shelter and final grading/seeding are still outstanding.
- There are areas along the trail where the fabric is still visible.
 - The contractor will inspect the work and provide stone where it is inadequate.
- A change order for additional materials and time extension has been prepared.

Motion to approve Change Order No. 1 for an increase of \$31,874.80 to install 8 parking bumpers, parking lot striping, shelter adjustment, brass field #8, and relocate rip rap – all contingent to Steve Wilhoit’s approval. Holley 1st, Bill 2nd
3 - ayes

Motion to approve Commonwealth’s claim of \$6,926.38 for Construction Engineering and RPR. Bill 1st, Holley 2nd
3 - ayes

Motion to approve REMC’s claim for \$750.00 to purchase transformer for trails lighting. Holley 1st, Bill 2nd
3 - ayes

Motion to approve Summers Metals claim for \$424.00 to purchase rock post, rolling, carving to size, and fabrication. Bill 1st, Holley 2nd
3 - ayes

Motion to approve Werner Hardscapes & Excavation’s claim for 12 limestone boulders. Bill 1st, Holley 2nd
3 - ayes

Downtown Sidewalk Project

- Concrete construction continues on the sidewalk project. Concrete work for the southern portion of the project is near completion.
 - CSX permitting continues to delay a small portion of the project at Trackside Pizza.
 - Concrete work on the northeast portion is nearing completion while demolition work is starting on the northwest portion.
 - Concrete work will continue on the northwest portion as pavers are installed.
- Brick paver installation is scheduled to begin on October 21, 2024, with the delivery of materials.
 - The placement of the brick crosswalk will be deferred until next spring given the potential of weather causing construction problems.

- Citizen complaints regarding the contractor staying in the work zone and impacting traffic were received.
 - This situation has been addressed with the contractor.
- Partial Payment Application No. 2 was received from the contractor.
 - The invoice includes work from the last invoice through September 30, 2024.
 - Commonwealth has reviewed the payment application and recommends payment of the invoice.
- The only remaining railroad permit issue is coordination with the CSX Real Estate Department related to the proposed entrance replacement and a storm inlet on the railroad right-of-way.
 - Despite multiple attempts to contact CSX, a response has not been received.
 - Given the age of the box, and the need to tie a new pipe into the structure, the inlet is scheduled for replacement.

Motion to approve Pay Application #2 for Dave O'Mara Contractors in the amount of \$90,371.14 with \$4,756.38 retainage. Holley 1st, Bill 2nd
3 - ayes

Motion to approve Commonwealth Engineers claims for \$18,420.46 for Construction Engineering and RPR. Holley 1st, Bill 2nd
3 - ayes

Trick or Treat was previously approved for October 31st from 5:00 p.m. – 7:00 p.m.

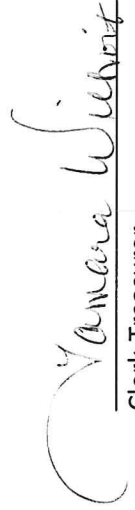
Clerk-Treasurer received notice from John Newhart that he passed his DSM for Water today. Motion to grant a wage increase for passing his DSM testing. Bill 1st, Holley 2nd
3 – ayes


Police Department – Alex Wilhelm gave monthly report. There was a house on Hunt Street that received an Ordinance violation letter. If it does not come into compliance, forward information to Lynn. Physical agility testing has been set up for October 20th for the deputy marshal position.


Reyna Schmaltz was present and asked if we had received a letter from the County Planning and Zoning. Lynn Fledderman and the Clerk-Treasurer had not received any letters.

Claims were signed.

Motion was made to adjourn the meeting. Bill 1st, Chris 2nd
3- ayes


Clerk-Treasurer


President


Member

Member

**TOWN OF OSGOOD
REGULAR MEETING
Tuesday, November 19, 2024**

Present at the meeting were Tammy Wilhoit, Bill Roberts, Chris Kuhn, Reyna Jackson, John Bunselmeier, Kyle Negangard, Riley Thomas, Alex Wilhelm, Rachel Runge, and Matt Wirth.

Pledge of Allegiance.

Roll Call – Holley Rose was not present

Motion to waive the reading and adopt the pre-read minutes. Bill 1st Chris 2nd
2 - ayes

Old Business: NONE

John Bunselmeier was present with public records request. Clerk-Treasurer signed stating it was received.

Commonwealth Project Memo:

Water Improvements Project

- Final Completion & Punch List Status:
 - All punch list items are complete except for pavement restoration.
 - O’Mara plans to complete this work at the same time they pave for the sidewalk project.
- SIRPC has requested the final draw down requests from OCRA due to the grant close out occurring on 11/10/24. The retainage amount remaining is \$39,565.66.

Lead Service Line Inventory Preliminary Engineering Report and Asset Management Plan

- Public notices were required to be sent by November 15th and Certification of this provided to IDEM.

Service Line Material Category	Quantity
Is Lead*	0
Galvanized Requiring Replacement *	17
Unknown*	305
Non-Lead	494
Total Services on Inventory	816

*Required public notice = 322 services

- Upcoming requirements of the lead and Copper Rule:
 - Bipartisan Infrastructure Law (BIL) Fund for Service Line Replacement and Inspection expires 2026.
 - Service Line Replacement Plan due to IDEM by 11/1/27
 - Inventory Update due 11/1/27
 - Validation of non-lead lines due 12/31/34
 - 10% per year of Lead and Galvanized Replacements 11/1/27 – 12/31/37
 - All unknowns verified and ALL lead and Gas replaced by 12/31/37
- To proactively meet the above requirements for Replacement Plan and allow the Town to access available grant funds, we have attached a proposal for a Water utility Preliminary Engineering Report and Asset Management Plan for your review.
 - Scope is inclusive of the full water utility including service lines.

Commonwealth assembled a Task Order for a Preliminary Engineering Report suitable for submission to the Indiana Finance Authority (IFA) State Revolving Fund (SRF) Program and an Asset Management Plan (AMP) in compliance with the Senate Enrolled Act No. 362 in coordination with Utility and Financial Consultant demonstrating the financial, managerial, technical, and legal capability to operated and maintain its water system.

Motion to approve pending funding availability. Bill 1st, Chris 2nd
2 - ayes

Trails Project

- Work on the Trail is complete.
- A final walk-through and punch list will be completed after the DNR Inspection is complete. We have reached out to set up this meeting, but no date has been set yet.
- Substantial completion, pay request, and release of retainage will be submitted after the DNR Inspection walk-through.
- Ribbon cutting scheduled for November 21, 2024 at 11:00 a.m.

Pay App #1 was presented. Motion was made to table approval until reviewed. Chris 1st, Bill 2nd
2 - ayes

Downtown Sidewalk Project

- Concrete construction continues on the sidewalk project.
 - The contractor is working to complete sidewalks on the east side of Buckeye between Cravens St. and Railroad Ave.
 - Paver installation has begun.
 - All pavers have been delivered and completion of paver installation is scheduled to complete prior to Thanksgiving.
 - Project inspector continues to street that the contractor must stay in the work zone and minimize impacting traffic.
 - Commonwealth has elevated the CSX permit issue and has been contacted by the CSX Real Estate Department.
 - Additional information from Commonwealth was requested which was promptly supplied to CSX.
 - An expected permit approval date has not been given by CSX.

Pay App #3 was presented. Motion was made to approve contingent to funding from the Reynolds Foundation. Chris 1st, Bill 2nd
2 – ayes

Motion to approve Commonwealth's claim of \$23,131.07 for Construction Engineering and RPR. Bill 1st, Chris 2nd
2 - ayes

Motion to approve Summers Metals claim of \$15,000 for 10 manhole access covers. Bill 1st, Chris 2nd
2 - ayes

Motion to approve Lee Supply claim of \$1,625.01 for 51 LED HID Replacement (lights). Chris 1st, Bill 2nd
2 – ayes

Lynn had prepared Ordinance 2024-8: Amending Ordinance §91.31 Junk.

Motion to approve Ordinance 2024-8 under suspension of the rules. Bill 1st, Chris 2nd
2 - ayes

Lynn did 1st reading of Ordinance 2024-8: Motion to approve 1st reading Chris 1st, Bill 2nd
2 – ayes

Lynn did 2nd reading of Ordinance 2024-8: Motion to approve 2nd reading Chris 1st, Bill 2nd
2 - ayes

Retroactive to November 18, 2024: Motion to hire Alex Brison for the Osgood Deputy Marshal position. Bill 1st, Chris 2nd
2 - ayes

Town of Osgood Payroll is now being direct deposited.

Police Department – Alex Wilhelm gave monthly report. As stated above, Alex Brison was hired for the Deputy Marshal position. He will be attending the academy next year. Wilhelm is also seeking funding from USDA for the traffic signals.


Fire Department – Kyle Negangard stated he was thankful to the Town of Osgood for approving funding for the SCBA and air compressor, they are in service. ISO audit was 2 weeks ago, which was good timing to have the new SCBA and air compressor. They believe the score will show an improvement. They are in the process of closing out a couple of grants. Kyle asked if the new public safety tax should be included in the yearly contract. Lynn stated that it cannot be done by contract. It is the Council's decision on how the money is spent. Chris Kuhn asked about the new NFPA rule. Kyle stated if OSHA adopts it, all volunteer fire departments will be in trouble. Equipment would have to be newer than what we have and the fire chief position would have a Fire Chief 3 license. No one in Ripley County has that.

Reyna Jackson was present and asked if we had received a letter from the Ripley County Zoning for the McKay violation. Lynn stated she had received it.


Lynn presented a deed for the 44 acres the Town owns, where the new trails are. The deed had to state the trails would remain trails for 25 years.


Claims signed.

Motion to adjourn the meeting. Bill 1st, Chris 2nd
2 – ayes


Clerk-Treasurer


President


Member


Member

TOWN OF OSGOOD
REGULAR MEETING
Tuesday, December 17, 2024
7:00 P.M.

Present at the meeting were Tammy Wilhoit, Bill Roberts, Holley Rose, Chris Kuhn, Matt Wirth, Alex Wilhelm, Alex Brison, Jessie Heseman, and Riley Thomas.

Pledge of Allegiance.

Roll Call – Lynn Fledderman was not present

Motion to waive the reading and adopt the pre-read minutes. Holley 1st Bill 2nd
3 - ayes

Old Business:

Commonwealth’s Task Order was signed for the PER and AMP to meet requirements for a Replacement Plan and allow the Town to access available grant funds.

Resolution 2024-7: Obligating the American Rescue Plan Act Funds. The ARPA funds have previously been authorized to be utilized for the Water Distribution Project in the amount of \$182,885.18. The following are hereby obligated: payment to Commonwealth Engineering in the sum of \$80,000 for the assembly of a PER and AMP suitable for submission to the Indiana Finance Authority State Revolving Program. AND Payment of \$96,318.80 toward the purchase of a Multihog CV 350 75 HP Compact Sweeper.

Motion to adopt Resolution 2024-7. Holley 1st, Bill 2nd
3 - ayes

Commonwealth Project Memo:

Water Improvements Project

- Final Completion & Punch List Status:
 - All punch list items are complete except for pavement restoration.
 - O’Mara has agreed to mill and resurface the pipe trench next spring at no additional cost to the Town.
- SIRPC has requested the final draw down requests from OCRA due to the grant close out occurring on 11/10/24. The retainage amount remaining is \$39,565.66.

Motion to release Dave O’Mara’s retainage. Holley 1st, Bill 2nd
3 - ayes

Water Improvements Preliminary Engineering Report and Asset Management Plan.

- Contracts for the Water Preliminary Engineering Report and Asset Management plan were signed on 12/6/2024.
 - These reports will meet all SRF requirements and will include Lead Service Line assets and improvements.
- Commonwealth will coordinate a site visit at the beginning of the New Year to assess the current assets and discuss water improvement plans.

Trails Project

- DNR completed their site visit of the project and approved all work completed.
- There is no punch list for the completion of this project.

- Paul Rohe has submitted for final payment to release retainage.

Motion to approve Paul H. Rohe Company's claim #2 for \$19,318.14 to release retainage. Bill 1st, Holley 2nd
3 - ayes

Downtown Sidewalk Project

- Concrete/Brick sidewalks are substantially complete.
 - The remaining items are brick crosswalks, brick pavers on the southern corners of Buckeye and Ripley, and completion of work in the railroad right of way.
 - The remaining work will be completed in the spring. However, with suitable weather, the remaining drainage and concrete work on CSX right of way may be completed as weather permits.
- CSX is nearing approval of the permit.
 - Final review is completed, and CSX as issued a contract for their construction phase work.
 - The contract will require Town Council approval.

Motion to approve Construction Agreement between the Town of Osgood and CSX. Holley 1st, Bill 2nd
3 - ayes

Motion to approve Commonwealth's claim of \$40,437.79 for Construction Engineering and RPR. Holley 1st, Bill 2nd
3 - ayes

Motion to approve Majestic Electric claim of \$77,454.00 + final of \$86,000.00 all required conduit and wiring for lights and receptacles, ground boxes, bases, excavation, backfill. Bill 1st, Holley 2nd
3 - ayes

Motion to approve Water Fund charges of fittings and supplies of 7,295.19 for water services. Bill 1st, Holley 2nd
3 - ayes

Motion to approve Kleem Inc. claim of \$5,446.27 for street signs. Holley 1st, Bill 2nd
3 - ayes

Motion to approve Dave O'Mara's pay claim #4 for \$245,559.57 with retainage of \$12,924.19. Bill 1st, Holley 2nd
3 - ayes

2025 COMMUNITY CROSSING MATCH GRANT

- Preliminary work has already begun for the next round of CCMG.
 - The Town has developed a Five-Year Plan for pavement improvements.
 - Proposed current-year projects include:
 - Railroad Avenue (Buckeye to Walnut)
 - Cravens Street (Buckeye to Walnut)
 - Beech Street (Buckeye to Walnut)
 - Fairground Avenue (Buckeye to Town Limits)
 - Project estimates for these locations are underway and will be ready for the INDOT application process in January.
- Motion to approve Commonwealth's Task Order for engineering services for \$407,000. Bill 1st, Holley 2nd
3 - ayes

Submit Reynolds grant for \$4,500 to purchase seasonal banners and flags for spring/summer 2025. Needs signatures.

Motion to set up Organizational meeting for Thursday, January 2, 2025 at 10:00 a.m. Holley 1st,
Bill 2nd

3 – ayes

Police Department – Alex Wilhelm gave report and stated new form letter has been served on
Hunt Street for Ordinance violations. They are looking at body cams for \$2,500 a year for 5
years with unlimited storage.

Fire Department – Riley Thomas did not have yearly report, but stated their numbers were down
for Santa this year. Two are doing ice rescue training, there is a fire class starting, and he will be
starting an EMT class in two months.

Jessie Heseaman and wife were present. They own the house on the corner of U.S. 421 and
County Road 300 N. They moved here from Pennsylvania because they liked how clean the
town is and the good schools. About a year and a half ago, a dealership moved in the
neighborhood and then pole barn construction began. They addressed concerns with the new
construction and the standing water on their property along with other issues. Chris Kuhn stated
that we had previously spoken to our attorney and that it is a civil matter.

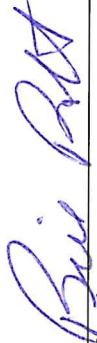
Claims were signed.

Motion to adjourn the meeting. Bill 1st, Chris 2nd

3 – ayes


Clerk-Treasurer


President


Member

Member

**Town of Osgood
Executive Session
Wednesday, January 2, 2025
10:00 A.M.**

Present at the meeting were Tammy Wilhoit, Holley Rose, Bill Roberts, and Chris Kuhn.

RE: IC 5-14-1.5-6 (b) (9)

**Organizational Meeting
Wednesday, January 2, 2025
11:00 A.M.**

Present at the meeting were Tammy Wilhoit, Lynn Fledderman, Chris Kuhn, Holley Rose, and Bill Roberts.

Roll Call – all present

Make a motion for Council President to be Chris Kuhn. Holley 1st, Bill 2nd
2 - ayes

Motion to keep council meetings on the 3rd Tuesday of each month at 7:00 P.M. Holley 1st, Bill 2nd
3 - ayes

Motion to retain all current superintendents. Holley 1st, Chris 2nd
3 - ayes

Motion to appoint Council as the Board of Public Works and Safety and the Board of Finance. Bill 1st,
Chris 2nd
3 - ayes

Resolution 2025-1 with a contract. A contract for cleaning services by Jeanne DeBurger to clean the
Town Hall and Community Center.

Motion to approve Resolution 2025-1 and Contract. Bill 1st, Holley 2nd
3 - ayes

Resolution 2025-2 with contract. A contract for cleaning services by Jeanne DeBurger to clean the Gas
Utility Office.

Motion to approve Resolution 2025-2 with contract. Holley 1st, Bill 2nd
3 - ayes

Resolution 2025-3. Contract to employ Lynn Fledderman for legal services.

Motion to approve Resolution 2025-3. Chris 1st, Bill 2nd
3 - ayes

Resolution 2025-4 with contract. The contract states that the Town of Osgood needs to provide fire
protection services to the residents and businesses. Osgood Volunteer Fire Department is available and
willing to provide this service.

Motion to approve Resolution 2025-4 with contract. Holley 1st, Bill 2nd
3 - ayes

Resolution 2025-5 with contract. The Town of Osgood has the legal authority to contract with the
Jackson Center Delaware Fire Territory for the provision of fire protection services. The fire protection
services by the Osgood Volunteer Fire Department, Inc. through the Town of Osgood.

Motion to approve Resolution 2025-5 and sign the contract with the Osgood Volunteer Fire Department
and the Jackson Center Delaware Fire Territory. Holley 1st, Bill 2nd
3 - ayes

Tammy Wilhoit and Kyle Negangard will need to Sign Conflict of Interest Statements.

Motion was made for the Clerk-Treasurer to send a letter of support for O.B.C. to pursue grant funds for a facade program. Chris 1st, Holley 2nd
3 – ayes.

Motion was made to adjourn the meeting. Bill 1st, Chris 2nd
3 – ayes


Clerk-Treasurer


President


Member

Member _____