

TOWN OF OSGOOD
Executive Session
Tuesday, April 16, 2024
6:30 p.m.

Present at the meeting were Stephanie Back, Chris Kuhn, and Bill Roberts.

RE: IC 5-14-1.5-6 (b) (9)

Meeting adjourned to go into regular session.

TOWN OF OSGOOD
Regular Meeting
7:00 p.m.

Present at the meeting were Stephanie Back, Chris Kuhn, Bill Roberts, Lynn Fledderman, Dale Gick, Matt Wirth, Holly Wehr, Roxanne Meyer, Kyle Negangard, Riley Thomas, Jerry Vollmer, and Daniel Craig.

Pledge of Allegiance.

Roll Call – Tammy Wilhoit and Holley Rose were not present.

Motion to waive the reading and adopt the pre-read minutes. Chris 1st, Bill 2nd
2 - ayes

Old Business:

As requested by a property owner on Morris Street, a gas questionnaire was sent out to 14 property owners asking if they were interested in natural gas being available to their properties. We've received 5 questionnaires back with only 1 property owner interested in natural gas. A letter was issued to the interested property owner stating these results and the lack of interest to install natural gas.

Commonwealth Project Memo:

Water Improvement Project –

- The contractor submitted shop drawings and they have been reviewed.
- There has been no update on the approval of the INDOT permit.
Commonwealth will reach out again to obtain an update.

The Contractor will commence with construction once the permit is approved.

- Matt Wirth stated that they are close on INDOT accepting a traffic plan and O'Mara is holding to their pricing.

Motion to approve Commonwealth's claims of \$1,549.88 for Construction and Additional Permit Application. Bill 1st, Chris 2nd
2 - ayes

Trail Project –

- The Trail Project has bid and the contract will be ready to sign at the meeting on Tuesday, April 16th.
- Amendment for additional services that are eligible for the DNR match has been acquired.
- Dale Gick reviewed bid range from 7 bidders; Paul Rohe was lowest bid. Commonwealth called references and are recommending to accept bid with all alternatives. Bill asked who subcontractors are and they table issue while Dale reviewed those during the meeting.

- Offering amendment for RPR; can revise grant with amendments per Dales' conversation with Carman Jackson at DNR.

Motion to approve amendments. Bill 1st, Chris 2nd
2 – ayes

Motion to approve Commonwealth's claim of \$4,144 for Design, Permit, and Bidding. Bill 1st, Chris 2nd
2 - ayes

Downtown Sidewalks (Buckeye Street from Ripley Street to Beech Street) –

- A final design review meeting was held on March 13, 2024, with a staff review of the latest drawings. Coordination regarding bidding was also discussed during the meeting.
- Plans have been issued to all utilities and responses have been received. CEI personnel met with several utilities on March 13, 2024, to finalized details of where construction may impact utilities. At this point, conflicts appear to be minimal.
- Permits for INDOT and CSX have been filled out. Response has been received from INDOT prompting changes and additional work. Plan were revised and resubmitted to INDOT. We have also received a response from CSX. Payment for railroad review has been received and the latest plans have been sent to CSX. Comments and permit conditions will be reviewed with town staff upon receiving them and will be formulated into the plans and specifications
- Project is anticipated to bid at the end of April.
- Matt stated that INDOT and CSX permits have been filed, INDOT wanted some changes; CSX payment was sent and review is in process.

Motion to approve Commonwealth's claims of \$33,600.00 for Final Design and \$592.07 for Permit Assistance. Bill 1st, Chris 2nd
2 - ayes

Town of Versailles was awarded the Pedestrian/Bicycle Planning Grant that we wrote a letter of support for. They were recently awarded \$20,000 from the Indiana Department of Health; Holly Wehr and Roxanne Meyer were present to request ongoing partnership and collaboration with Osgood for this project. There is a kickoff meeting with IDOH on May 1st, from 1 – 2 p.m. at the Versailles Community Center. They plan to invite representation from staff of both towns and also invested community stakeholders to future meetings. Roxanne indicated it would be nice to have ongoing communication between the town councils. Holly indicated the planning phase is supposed to be completed by September 2024. Chris asked if the trails had to be completed by September and it was clarified this is not the case, it is just a process to hopefully get a strategic plan of sorts on paper for future trail development. Chris and Bill indicated being supportive of this project.

Opened bids for the lease of 240 W. Craven: there was only one bidder (James H. Drew Corporation) of \$1,200 per month. They will be able to move in May 1st and a lease is already signed.

Motion to approve bid and accept lease terms. Chris 1st, Bill 2nd
2 – ayes

Reviewed O.B.C.'s Event and Road Closure Requests for June 14th, July 12th and August 9th. Steve will apply for the Entertainment Permit. Jerry Vollmer brought in Hog Rock's permit information.

Motion to approve O.B.C.'s Event and Road Closure Request. Chris 1st, Bill 2nd
2 - ayes

Dale Gick jumped in with and update on subcontractors for the Trails Project.

Motion was made to accept Paul Rohe bid for Trails Project. Chris 1st, Bill 2nd
2 – ayes

Fire Department – Riley Thomas spoke about the fire training location being proposed at cold storage. The company he works for is willing to donate \$8,500 and 16 man hours to assist with this. Council voiced concern over maintenance for the site in the future. Chris stated that we need to get together with the department heads to discuss more in-depth. Riley said the school is donating the trailer and has to be decided by June 1st or they will dispose of it. Bill asked if this would be a duplicate of what Versailles has. Riley said no and explained some difference. Lynn voiced insurance concerns, risk liability. Lynn asked if it would turn into a fixture or movable. Jerry discussed insurance perspective. Fire Department trains now on town property, Jerry suggested to let company know they have this new item and likely shouldn't see an increase in insurances costs. This will be tabled for another month.

Baker Tilly is restructuring and we have an engagement letter dated February 2, 2021 between Baker Tilly and the Town of Osgood. By signing the attached document (which was sent to Lynn for her review) we consent to the assignment and change in control. Lynn explained this document to Council and believes this is just formality that they have to go thru.

Motion to approve the Clerk-Treasurer to sign. Bill 1st, Chris 2nd
2 – ayes

Retroactive to March 19, 2024: Motion to approve a raise for Paul Simon on obtaining his DSM License. Bill 1st, Chris 2nd
2 - ayes

Police Department – Daniel Craig stated everything is good with PD and that the eclipse event went okay. Deputy Wilhelm's childcare issues should be resolved by June 1st. Bill requested an update on hours for the deputy and Daniel indicated he has given him some leeway between now and June 1st.

O.B.C. would like council to consider consolidating Halloween events on same day as trick-or-treat this year to help make this more of a feature event for our town. O.B.C. would like to push and invite businesses to come to Brick Street to participate in trick-or-treat. Chris and Bill said not against it, but they'd like some time to think it over because of some complaints they received after the last time the events were consolidated.

O.B.C. indicated getting volunteers is proving difficult when people have to work during the day and have other commitments, only so many hours in the day. They wondered whether the town would be supportive of a coordinator at some point in the future to help streamline the things we want to do, strengthen and improve communication between O.B.C., Town, and Reynolds, plus build off the great foundation we have here in town. Chris and Bill said it sounded like a good idea. Bill proposed sitting down together to work on a vision plan.

We received an email from the State Director of USDA asking if Osgood would want to consider an EV charging station. There are grant funds currently available. Council stated that we would need to look into what REMC has to offer and whether those are open to the public.

Claims signed.

Motion to adjourn the meeting. Bill 1st, Chris 2nd
2 – ayes


Stephanie Back, Deputy Clerk-Treasurer


Christopher Kuhn, President

William Roberts, Member

