

**Town of Osgood  
Regular Meeting  
Tuesday, December 19, 2023  
7:00 P.M.**

Present at the meeting were Tammy Wilhoit, Sam Cecil, Chris Kuhn, Matt Wirth, Bill Roberts, Lynn Fledderman, and Holley Rose.

Pledge of Allegiance.

Roll Call – all present

Motion to waive the reading and adopt the pre-read minutes. Bill 1<sup>st</sup>, Holley 2<sup>nd</sup>  
3 - ayes

Old Business:

Ordinance 2023-6 (longevity pay) had its first reading at last month's meeting.

Motion for 2<sup>nd</sup> reading of Ordinance 2023-6. Holley 1<sup>st</sup>, Bill 2<sup>nd</sup>  
3 - ayes

Second reading: Osgood Council has determined that it is in the best interest of the Town of Osgood to retain employees, encourage retention of employees, and compensate employees for their employment longevity with the Town.

Motion for final adoption of Ordinance 2023-6. Bill 1<sup>st</sup>, Holley 2<sup>nd</sup>  
3 - ayes

Commonwealth Project Memo:

**Water Improvement Project –**

- Bids were received for the Water Improvements Project on November 30, 2023.
- Dave O'Mara Contractor, Inc. was the only bidder on the project, and is the lowest responsive responsible bidder.
- Commonwealth has worked with Dave O'Mara Contract, Inc. on past projects with success.
- Commonwealth recommends tentatively awarding the Base Bid for a total of \$689,530, contingent upon Legal review and approval and approval by the Funding Agency. Matt had the Engineer's Recommendation Letter.
- We continue correspondence with INDOT regarding the Occupancy Permit for this project.
- IDEM Review / Approval of Plant Shut Down:
  - Brady and Tony are working on the Emergency Response Plan edits as requested by IDEM. Upon completion of this it will be submitted to IDEM and we anticipate their approval.
  - Tony has started the process of SCADA modifications to allow for plant "Shut down"

Motion to tentatively approve and sign Commonwealth's recommendation letter for Dave O'Mara as the Contractor upon legal review and funding agency approval. Bill 1<sup>st</sup>, Holley 2<sup>nd</sup>  
3 – ayes

Motion to approve Commonwealth's claim of \$17,995.00 for Additional Soil Borings and Additional Bidding. Holley 1<sup>st</sup>, Bill 2<sup>nd</sup>  
3 – ayes

**Trails Project –**

- Plan Sheets and Details have been drafted and are being reviewed by the Engineer.

**2022-2 CCMG Round 2 Street Improvements – The CCMG road work was completed in October. All Additional requirements and paperwork are complete. Final CEI billing has been sent.**

- In summary, 2,825 feet of roadway was improved including paving, curbing, and storm water. The final project cost was \$840,154. The Town successfully leveraged \$210,038 in local funds to receive \$630,116 in CCMG funds. \$27,963.75 of the original contract with Osgood for engineering services went unspent (savings to Osgood).  
Motion to approve Commonwealth's claims of \$7,423.90 for Construction, RPR, and closeout. Holley 1<sup>st</sup>, Bill 2<sup>nd</sup>  
3 - ayes

Motion to approve Majestic Electric's claim for \$30,900 for finish of lighting. Bill 1<sup>st</sup>, Holley 2<sup>nd</sup>  
3 – ayes

Clerk-Treasurer has completed closeout reports with the State.

**Downtown Sidewalks (Buckeye Street from Ripley Street to Beech Street) –**

- Completion of all preliminary design will occur by end of year. This submission includes preliminary plans, updated schedule, list of specifications, and construction cost estimates.
- A public meeting was held the evening of Wednesday, 12/13/23, to show design concepts and receive information and comments from participants. The meeting included time allocated for both downtown business owners and for the general public.

Motion to approve Commonwealth's claims of \$48,145.36 for Preliminary Design and Survey/Data Collection, contingent upon Reynolds Foundation approval. Holley 1<sup>st</sup>, Bill 2<sup>nd</sup>  
3 – ayes

Presenting Resolution 2023-6: Bad Debt Write off Request. Clerk-Treasurer is requesting to write off bad debt utility accounts deemed to be uncollectible.

Motion to approve Resolution 2023-6. Holley 1<sup>st</sup>, Bill 2<sup>nd</sup>  
3- ayes

Organizational Meeting has been set for January 3<sup>rd</sup> at 7:00 p.m.

Amendment to Natural Gas Management Agreement between Utility Gas Management and Town of Osgood, Indiana. For all volumes delivered to Osgood and management services provided, a monthly management fee of eight cents (\$.08) per MMBtu delivered to the specified point of delivery into the transporting pipeline.

Motion to approve the Amendment to Natural Gas Management Agreement. Holley 1<sup>st</sup>, Bill 2<sup>nd</sup>  
3 – ayes

Sam Cecil with My I.T. Place was present to discuss System Administrative Management. He gave a presentation to Council and they are requesting a quote.

Claims signed.

Motion to adjourn the meeting. Bill 1<sup>st</sup>, Holley 2<sup>nd</sup>  
3 – ayes

Tamara Wiehert  
Clerk-Treasurer

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President

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Member

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Member

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